

To edit the existing account, sign in to online services then follow the steps below:

1. Click on your profile at the top right
2. Click “manage account”
3. Edit the email address
4. Click “update”

The screenshot displays the 'Profile' management interface for the Town of Oliver. At the top right, a search icon and a 'Logout' button are visible, with a '1' indicating the first step. The main navigation includes 'Home', 'Link and Register', 'Online Services', and 'Frequently Asked Questions'. The 'Profile' section features three tabs: 'Manage Account' (highlighted with a '2'), 'Manage Profile', and 'Communications'. Below the tabs, the 'Account Settings' section contains input fields for 'User Name', 'Display Name', and 'Email Address' (highlighted with a '3'). The 'Manage Password' and 'Account Information' sections are collapsed. At the bottom, the 'Update' button is highlighted with a '4', and the 'UnRegister' button is also visible.

To edit email preferences:
If you want to edit your email preferences, I've included instructions below.

Just sign in and go to your profile (top right):



- Home
- Link and Register
- Online Services ▾
- Frequently Asked Questions

then click on edit beside your property tax account:

Accounts

Show entries Search:

Action	Module	Account Code	Name	Linked
Edit	PT-Property Taxes	555-99999.999	OLIVER TOWN	Linked
Edit	UB-Utility Billing	999-9999999-999	CODE DUMMY	Linked

Showing 1 to 2 of 2 entries First Previous **1** Next Last

Scroll down, then you can choose the PDF option below, but you will have to go through the verification process again (enter email, click send verification email, retrieve code from email and enter in the “verification code” box):

Manage Ebilling Subscriptions

Need to Add an Account?

PT-Property Taxes

Edit PT Account

Enter your Property Tax Roll # & Access PIN #

Jurisdiction: 555-TOWN OF OLIVER

Roll:

Access Code / Pin:

Please Notify me by Email that my Property Tax Notice is Ready:

I will View my Property Tax Notice Online:

Attach a PDF Copy of the Property Tax Notice to the Email:

Email Address: **Send Verification Email**

Verification Code:

Cancel Save Delete

Version: 2024.04.23.0117

External Link: /app/oliver-co/0101/DesktopModules/Tradim/Shared/

Once you have completed the verification process, click save.