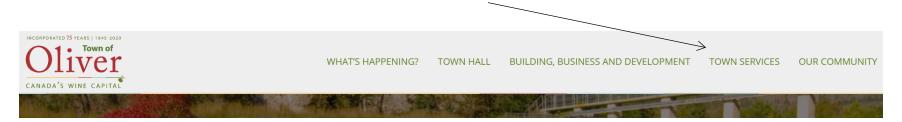
# **CLAIMING HOME OWNER GRANT ONLINE (EHOG):**

1. On the Town of Oliver homepage choose the "Town Services" tab.



2. Choose "Online Services" from the dropdown menu.



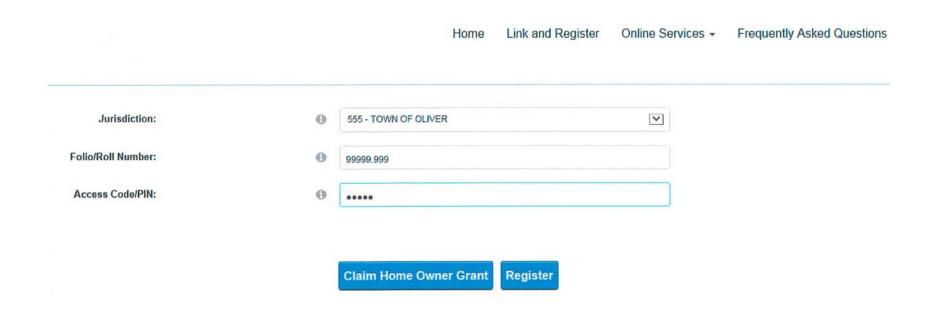
3. Click on "Claim Home Owner Grant"



4. Click the "Claim Home Owner Grant" display



5. Complete the property details be entering the 8 digit property tax roll number (including the decimal) following the 555 and the access code from the right corner of your tax notice. Then click claim Home Owner Grant



### 6. The application for Home Owner Grant will Display

## **Application for Home Owner Grant**

under the Home Owner Grant Act

### INSTRUCTIONS

- Complete and submit this form to apply for the home owner grant for the current
- To avoid penalties your application must be received by the due date stated on your property tax notice.
- If you miss the due date, you may apply for the home owner grant until December 31; however, penalties may apply.
- If you did not claim the home owner grant for the previous year, you may apply for a retroactive home owner grant.
- Please contact the TOWN OF OLIVER for further information on late or retroactive home owner grant claims.

### Freedom of Information and Protection of Privacy Act (FOIPPA)

The personal information on this form is collected for the purposes of administering the Home Owner Grant Act (HOGA) under the authority of section 8(1),(3) and 10(4) of the HOGA and under sections 26(a) and (c) of the FOIPPA. Questions about the collection or use of this information can be directed to the Manager, Home Owner Grant Administration, PO Box 9991 Stn Prov Govt, Victoria, BC V8W 9R7 (telephone: Victoria at 250 356-8904 or toll-free at 1 888 355-2700).

The information provided on this form may be shared for the purposes of administering the Land Tax Deferment Act, Property Transfer Tax Act and Taxation (Rural Area) Act.

\* indicates a required field for entry

### PROPERTY INFORMATION

Folio/Roll Number: 555-99999.999 PID: 999-999-999 Property Address: 1234 Municipal St-

Last Name:	*First Name:	Middle Initial:
e-Mail Address:	*Phone:	Date of Birth: Vyyy/mm/dd (complete only if 65 years or older in the ye
If you are applying on behalf of the ap	plicant with their permission, enter your last name, first	name and telephone number below:

To qualify for the home owner grant, you must:

- be a Canadian citizen or permanent resident of Canada,
- live in British Columbia, and
- occupy this residence as your principal residence
- 1. I qualify for the home owner grant amount of \$770.00 and I am:
- with the registered owner of the residence, or the spouse or relative of the deceased owner and at the date the owner passed away we both occupied this residence as our principal residence.
- 2. I also qualify for the additional home owner grant amount of \$275.00 as I: [If eligible, check one choice below]
- am a senior aged 65 or older this year,
  - (NOTE: If this is your first year applying for the additional home owner grant for this residence under any of the following four conditions, you will need to provide supporting documentation prior to claiming online for the additional grant. Please contact the TOWN OF OLIVER for further information ]

# 7. Complete the application with applicant information. If you are 65 in the current calendar year include your birthdate in yyyy/mm/dd format. Note if you are 65 or over you must tick box 1 and 2 in the Home Owner Grant Claim section

To qualify for the home owner grant, you must:

- be a Canadian citizen or permanent resident of Canada,
- live in British Columbia, and
- occupy this residence as your principal residence
- 1. I qualify for the home owner grant amount of \$770.00 and I am:
- the registered owner of the residence, or the spouse or relative of the deceased owner and at the date the owner passed away we both occupied this residence as our principal residence.
- 2. I also qualify for the additional home owner grant amount of \$275.00 as I: [If eligible, check one choice below]
- am a senior aged 65 or older this year,

[NOTE: If this is your first year applying for the additional home owner grant for this residence under any of the following four conditions, you will need to provide supporting documentation prior to claiming online for the additional grant. Please

### 8. Once complete click submit claim

### CERTIFICATION

BY submitting this Home Owner Grant Claim Application, I certify that the information on this form is correct and complete to the best of my knowledge. I understand that:

- only one home owner grant can be claimed by an owner and their spouse each year,
- the information provided on this form may be shared for the purposes of administering the Land Tax Deferment Act, Property Transfer Tax Act, and Taxation (Rural Area) Act.
- home owner grants are audited for up to seven years to ensure applicants are eligible for the grants they receive, and
- it is an offense to make a false application for a home owner grant subject to a penalty of up to \$10,000.

**Submit Claim** 

9. A confirmation notification will display. Confirm the information is correct and click ok.

# **Confirmation Required**

If the following information is correct, please click OK.

Otherwise, please click Cancel and make corrections.

Name: TOWN,OLIVER

Birth Date: 1953/05/09

Tel: (250) 485-6208

Email Address: hwilson@oliver.ca

Jur No.: 555

Roll No.: 99999.999
PID: 999-999-999

Address: 1234 Municipal St

Postal/ZIP Code:

Claim Type: Seniors

Claim Amount: \$1,045.00

### 10. A notification that your application has been submitted that you can print for your records.

Your application has been submitted. Please Print this page for your records. Reference Number: HOG000000867 Applicant's Name: TOWN, OLIVER Birth Date: 1953/05/09 Tel. Number: (250) 485-6208 Jur Number: 555 Roll Number: 99999.999 Property ID: 999-999-999 Street Address: 1234 Municipal St Postal/Zip Code: Claim: Seniors Claim Amount: \$1,045.00 Balance after HOG Claim: \$1,378.40 Date: 9 May, 2019 Time: 11:59:12AM Thank you for using online Home Owner Grant services.





11. You must click okay after printing in order to complete the process.	
12. If any questions please contact the Finance Department at fiance@oliver.ca or 250-485-6203.	